Student Acceptable Use Policy.

*St James School is pleased to offer students access to e-mail accounts. Students wishing to take this opportunity must obtain parental permission—parents and children should sign and return the form below.*

This access will enable students to obtain information and exchange messages with Internet users throughout the world. We believe that the benefits to students exceed any disadvantages. But ultimately, parents are responsible for setting the standards that their children should follow when using email. Therefore, St James School supports and respects each family’s right to decide whether or not to apply for access. Teachers will of course discuss with the students the rules they will be expected to follow. These rules are listed below:

- Access involves responsibility
- You should write in a considerate and polite manner
- You should not send or display offensive messages or pictures
- Your personal address and phone number (or others) should not be revealed
- Email is not a private mail system - operators have access to all your mail
- Account Passwords should not be shared with anyone-if your account is used by others you must accept responsibility for its use so make sure you log off when you finish.
• Be proud of your messages. Remember, messages can be traced. Once a message is sent it cannot be recalled.

• Messages should not be sent to the whole school Once permission notes are returned, student accounts and passwords will be allocated by the CEO, and the messaging can begin! Access will be available from home as well if you have an internet connection.